

COMMISSIONERS OF ST. MICHAELS
Budget Summary FY 2021-2022

FY2022

Revenues

Taxes	\$	2,470,786
Licenses	\$	47,800
Revenue from other Agencies/ Grantss	\$	151,681
Franchise Rental Income	\$	309,658
Interest	\$	35,340
Fines	\$	49,400
Other Income	\$	-
Transfers- Prior Year Reserves/Capital/Repair and Replacement	\$	442,129
Total Revenue	\$	3,506,794

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Expenditures

Commissioners Expense	\$	21,275
Administrative Department Expenses	\$	819,800
Planning and Zoning Department Expenses	\$	165,194
Police Department Expenses	\$	1,210,526
Public Works Department Expenses	\$	701,479
Transfer to other funds	\$	-
Outside Agency Funding Expense	\$	71,340
Capital Expenses	\$	403,389
Repair and Replacement Fund Expenses	\$	-
Total Expenditures	\$	3,393,003
Total Revenues minus Total Expenses	\$	113,791

WATER UTILITY

Water Income	\$	1,228,240
Water Department Expenses	\$	1,156,421
Total Water Revenue minus Total Water Expenses	\$	71,819

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	A	B	C	D	E	F
1		REVENUES				
2						
3					Sub-Total	TOTAL
4	4001	Tax Receipts				
5	40011	Real Estate Taxes			1,611,824	
6		Total Real Estate Taxes				1,611,824
7		Taxes- Other				
8	40021	Local Income Tax			120,000	
9	40022	Accommodations Tax			500,000	
10	40023	Admissions & Amusements			110,000	
11	40024	Highway User Revenue			71,366	
12	40048	Payment oin Lieu of Taxes (PILOTS)			-	
13	40121	Personal Property- Utilities			62,473	
14	40123	Taxes-int.,Disc., Allow, net, etc.			(6,000)	
15	40125	Financial Corp. Tax			1,123	
16		Total Taxes Other				858,962
17	4003	Licenses and Permits				
18	40031	Board of Appeals			1,000	
19	40032	Other Licenses and Permits			1,500	
20	40033	Land Management Fees			500	
21	40034	HDC Permits			2,900	
22	40035	Building Permits			35,000	
23	40036	Animal Licenses			100	
24	40037	Business/Traders Licenses			6,800	
25		Total Licenses and Permits				47,800
26		Grants/Revenues for other Agencies				
27		Water Department Overhead			99,000	
28	40041	State, Fire, Rescue and Ambulance			3,200	
29	40044	Critical Area Grant			3,000	
30	40046	Police Protection State			33,981	
31	40047	Crossing Guard/ Talbot County			12,500	
32		Total- Grants/Revenue Other Agencies				151,681
33		Franchise and Rental Revenue				
34	40051	Boat Slip Rent			28,000	
35	40052	Building Rent (Long & Foster)			45,418	
36	40053	T-Mobile Tower Rent			38,769	
37	40054	AT&T Tower Rent			55,008	
38	40055	Sprint/Nextel Tower Rent			61,834	
39	40056	Verizon Tower Rent			47,349	

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
40	40057	Atlantic Broadband Cable Fee			28,700	
41	40060	109 S. Talbot Tax,Ins, Util Reimburse			4,580	
42		Total Franchise and Rental Revenue				309,658
43		Interest Income				
44	400611	Interest Repair & Replacement Fund			20,640	
45	400612	Interest Capital Projects Fund			2,400	
46	400613	Interest Capital Projects Fund			10,800	
47	400614	Water Department Loan Interest			-	
48	400615	Interest Contingency Fund			1,500	
49		Total Interest Income				35,340
50		Fines				
51	40071	Parking & Civil Violations			4,000	
52	40073	Planning/Zoning- Fines-Violations			300	
53	40074	Speed Cameras			45,000	
54	4007	Fines- Other			100	
55		Total Fines				49,400
56						
57	4500	Capital Fund Funding				
58	450145	Granite Curb & Brick Sidewalk			200,000	
59		Total Capital Fund Funding				200,000
60	4502	Repair & Replacement Fund Funding				
61		Total Repair & Replacement Fund Funding				-
62		Other Funding				
63	4950	Prior Year Reserves- Granite Curbs-			162,129	
64		American Rescue Plan- Website			20,000	
65		American Rescue Plan- Stormdrains repair			15,000	
66		American Rescue Plan- Premium Time Salaries			20,000	
67		Pole Barn Electricity- Capitall Fund			5,000	
68		Engineering Climate Change-Contingency Fund			20,000	
69		Total Other Funding				242,129
70						
71		TOTAL REVENUES				3,506,794
72						
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	A	B	C	D	E	F
3					Sub-Total	TOTAL
78		EXPENDITURES				
79						
80		COMMISSIONERS				
81	61001	Salaries				6,000
82	61002	COSM Benefits				1,475
83						
84	610031	MML Convention COSM			6,400	
85	610032	Dues - COSM			1,000	
86	610033	Other Meetings, expenses COSM			2,000	
87	610034	ESAM			400	
88	610035	COSM Electronic Allowance			4,000	
89	61003	Total- Other Expenses COSM				13,800
90		Total Commissioners				21,275
91						
92						
93		ADMINISTRATIVE				
94						
95		Regular Salaries				
96		Town Clerk/Manager			113,650	
97	620111	Administrative Staff (3)			127,071	
98		Communications Manager			60,071	
99	620112	Overtime Salaries			1,000	
100	620113	Benefits			98,973	
101	620114	PR Taxes			25,004	
102	620115	Workers Comp			1,205	
103	620116	HRA Reimbursement			15,750	
104		Total Employment				442,724
105						
106	6202	Retiree's Benefits				7,000
107	62021	Accrued Pension				3,600
108	6203	Tourism Communications				140,796
109	6204	Legal Fees				20,000
110	6205	Audit				12,300
111	6206	Engineering				10,000
112		Engineering Climate Change/Sea Level Rise				25,000
113		Planner Phase I				35,000
114	6207	Liability and Property Insurance				12,840
115	6208	Other expenses				

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
116	62081	Bank Service Charges			1,500	
117	62082	Real Estate Taxes			13,500	
118	62084	Website Development/Maintenance			2,000	
119	62085	Volunteer Acknowledgement			100	
120	62086	Election			1,500	
121	62087	Miscellaneous			1,000	
122	62088	Admin Telephone			4,500	
123	62089	Dues & Subscriptions			5,300	
124	62090	Notices and Ads			3,800	
125	62091	Travel/Training			2,200	
126	62093	Codification Maintenance			6,000	
127	62094	Office Expenses				
128		Copier/ postage meter		9,000		
129		Internet		3,000		
130		IT Consultant		5,000		
131		Office supplies		8,000		
132		Total Office Expenses			25,000	
133	62095	Municipal Bldgs/Utilities			18,000	
134	62096	Building Maintenance and Supplies				
135		HVAC/Electrical/Plumbing repairs		10,000		
136		Pest Control		1,000		
137		Storage unit		1,500		
138		Supplies		7,000		
139		Admin Janitorial		4,000		
140					23,500	
141	62097	Document Retention			2,640	
142						110,540
143		Total Administrative				819,800
144						
145		PLANNING AND ZONING				
146						
147		Regular Salaries				
148		Codes Enforcement Officer			52,020	
149	63011	Zoning Clerk			41,616	
150		Asst. Codes Enforcement Officer P/T			16,000	
151	63012	Overtime			1,000	
152	63013	Benefits			16,222	
153	63014	PR Taxes			7,960	

New Budget draft 4.16.2021.xlsx						
	A	B	C	D	E	F
3					Sub-Total	TOTAL
154	63015	Workman's Comp			375	
155		Total Employment				135,194
156						
157		Expenses				
158						
159	6302	Legal			5,000	
160	6304	Consulting			10,000	
161	63051	Office Expenses			3,000	
162	63052	Inspections			9,000	
163	63053	P/Z Advertising			3,000	
164		Total Expenses				30,000
165						
166		TOTAL PLANNING AND ZONING				165,194
167						
168		POLICE				
169						
170		Regular Salaries				
171		Chief			101,704	
172		Captain (1)			84,053	
173		Corporals (2)			132,973	
174	640111	PFC and Patrol (5)			272,076	
175		American Rescue Plan Premium Pay			18,000	
176	64012	Administrative Assistant (1)			42,000	
177	64012	Crossing Guards			20,109	
178	640112	Overtime Officers			31,000	
179	640122	Overtime other			750	
180	64013	Benefits			287,982	
181	64014	PR Taxes			56,723	
182	64015	Workmans's Comp			66,356	
183		Total Employment				1,113,726
184						
185		Police Expenses				
186	64000	SMYLE			1,000	
187	64021	Audit			1,600	
188	64022	Legal- Police			1,000	
189	6403	Liability & Property Insurance			11,450	
190	64041	Police Utilities			7,000	
191	64042	Police Personnel Testing			750	

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
192	64043	Police Uniforms			4,000	
193	64044	Communications			3,700	
194	64045	Police Equipment & Supplies			10,000	
195	64046	Police Vehicle Expense			19,000	
196	64047	Police Advertising			500	
197	64048	Police Miscellaneous			-	
198	64049	Police Telephone			19,000	
199	64050	Police Dues and Subscriptions			1,100	
200	64051	Police Travel & Training			1,700	
201	64052	Police Janitorial			5,500	
202	64053	Police Office Expense			6,000	
203	64054	Security Systems			1,000	
204	64056	Generator Maintenance			2,500	
205		Total Police Expenses				96,800
206		TOTAL POLICE				1,210,526
207						
208		PUBLIC WORKS				
209						
210		Regular Salaries				
211		Supervisor			94,484	
212		American Rescue Plan Time			2,000	
213	65011	Crew (5)			212,917	
214	65012	Overtime			10000	
215	65013	Benefits			117,267	
216	65014	PR Taxes			25,908	
217	65015	Workman's Comp			24,332	
218		Total Employment				486,909
219						
220		Employee Time Billed to Water Department				(120,000)
221	65017	Uniform Allowance				7,000
222	6503	Liability and Property Insurance				7,170
223	6505	Tree Planting and Maintenance				22,000
224						
225		Maintenance and Grounds				
226	65061	M/G Maintenance and Supplies			3,800	
227	65062	Health Officer			300	
228	65063	Mosquito Control			2,100	
229	65065	Personnel Testing			200	

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
230	65066	Miscellaneous			300	
231	65067	Telephone			1,200	
232		Total Maintenance & Grounds				7,900
233						
234		Sanitation & Waste				
235	65071	Landfill Fees			45,000	
236	65072	Repairs & Maintenance			1,000	
237	65073	Vehicle Expense			18,000	
238	65074	Recycling Service			63,000	
239		Total Sanitation and Waste				127,000
240						
241		Streets/Sidewalks				
242	65081	Signs			7,000	
243	65082	Sidewalk Repair			4,000	
244	65083	Streets Maintenance and Supplies			8,500	
245	65084	Storm Drain Repair & Maintenance			22,500	
246	65086	Parking Lots Repair & Maintenance			1,000	
247	65087	Street Vehicle Expense			12,000	
248	65088	Electric- Street Lights			49,000	
249	65089	Alley Maintenance			3,000	
250		Total Streets/Sidewalks				107,000
251						
252		Parks & Recreation				
253	650911	Harbor Maintenance			1,500	
254	650912	Maintenance & Supplies			21,000	
255	650913	Vehicle Maintenance			3,000	
256	650916	Nature Trail Maintenance			5,000	
257	650917	Bay Hundred Pool			2,000	
258	650918	Park Enhancement Fund			4,000	
259	650919	Horticulturist			20,000	
260		Total Parks & Recreation			-	56,500
261						
262		TOTAL PUBLIC WORKS				701,479
263						
264						
265	6800	Agency Funding				
266	6802	Fire Department			59,340	
267	6804	St. Michaels Museum			3,000	

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
268	6806	Talbot County Library			5,000	
269	6807	St. Michaels Community Center			3,000	
270	6803	Talbot County Arts Council			1,000	
271		Total Outside Agency Funding				71,340
272						
273	7000	CAPITAL EXPENDITURES				
274		Administrative Capital				
275		Website/agenda IT			20,000	
276		Total Administrative Capital				20,000
277						
278		Planning & Zoning Capital				
279						
280		Total Planning & Zoning Capital			-	
281						
282		Police Capital				
283		2021 Vehicle fitout			-	
284		2021 Police Vehicle financing 2.99% 48 months				
285		Body Armour			2,000	
286		Tasers			3,060	
287		Total Police Capital				5,060
288						
289		Public Works Capital				
290	70032	Brick Sidewalks/Granite Curb			362,129	
291		Honeymoon & Nature Trail Bridge Seal			3,000	
292		Utility Trailer			2,200	
293		Pole Barn Electricity			5,000	
294		Perry Cabin Dr 165' of mill and overlay			6,000	
295		Cannon Carriages			-	
296		Total Public Works Capital			-	378,329
297						
298		Total Capital Expenditures				403,389
299						
300		TOTAL EXPENDITURES				3,393,003
301						
302		Revenue vs. Expenditure				113,791
303						
304						

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
305		WATER UTILITY				
306						
307		Water Funding				
308		Water Funding-other			-	
309		Water Capital Charges			8,000	
310		Water Connections			10,000	
311		Water Services			660,000	
312		Interest- Water Fund			240	
313		Funds from Prior Year Service			-	
314		Repair & Replacement Water			-	
315		American Rescue Plan Water Meters			550,000	
316		Total Water Funding				1,228,240
317						
318		WATER UTILITY				
319		Staff Time			120,000	
320		Water Department Overhead			99,000	
321		Audit/Legal /Consulting			2,000	
322		Liability & Property Insurance			6,000	
323		Office Expense			2,000	
324		Computer Telemetry Software			10,000	
325		Postage			1,500	
326		Electric- Wells and Towers			27,000	
327		Water Testing			4,000	
328		Travel & Training			2,000	
329		Dues/Subscriptions			400	
330		Telephone			2,600	
331		Vehicle Expense			2,000	
332		Materials/Supplies			40,000	
333		Arsenic System Maintenance & Repairs			50,000	
334		Miscellaneous			750	
335		Generator Maintenance			5,000	
336		Server Time- Mission Units			2,500	
337		Total Water Expenses				376,750
338						
339		Water Capital Expenses				
340		Water Tower Maintenance			50,336	
341		Water Meter Replacements			550,000	
342		Total Water Capital				600,336

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	A	B	C	D	E	F
3					Sub-Total	TOTAL
343						
344		Water Debt Service				
345		Inter Fund Loan N. Tower			20,128	
346		1980 Water Bonds			75,050	
347		2006 Arsenic Debt Service			43,907	
348		2016 MDE Arsenic Removal Debt Service			40,250	
349		Total Water Debt Service				179,335
350						
351		Total Water System				1,156,421
352						
353						
354		Water Fund Revenue vs Expenditure				71,819